



## AGENDA FOR EXECUTIVE COUNCIL MEETING

Tuesday, October 18, 2011

3:00pm- 6:00pm

Yonsei International Campus, Incheon, Korea

1. Welcome
2. Messages
3. Apologies
4. Proxy Authorizations
5. Introductions
6. Confirmation of Executive Council Minutes (Bangkok)
7. Membership
  - a. New Members
  - b. Japan Report
  - c. Membership Withdrawal
  - d. Site Visits for Institutional Members
    1. Protocol
    2. Forms
    3. Fee (Vote required)
  - e. Individual Membership
8. Budget
  - a. Current Status
  - b. Development of an Operating Budget
  - c. Fundraising
9. Regional Offices

- a. Protocol Needed for Appointments, Terms and Transfers
- b. Roles and Responsibilities

- 10. Officers Roles and Responsibilities
  - a. Vice Presidents

-----Coffee Break 4:30pm- 4:45pm-----

- 11. Report from Election Officer
- 12. Accreditation
- 13. Overview of 43<sup>rd</sup> APACPH Conference
  - a. Awards
- 14. 44<sup>th</sup> APACPH Conference Report 2012
- 15. 45<sup>th</sup> APACPH Conference Proposals 2013
- 16. Summary Reports
  - a. President's Report
  - b. Secretary's Report
  - c. Treasurer's Report
  - d. Secretary General's Report
  - e. Asia-Pacific Journal of Public Health Report
  - f. APACPH Regional Offices Reports
  - g. Chairs of APACPH Committees Reports
  - h. Early Career Network Report
  - i. International Cyber University For Health Report
- 17. Other Business
- 18. Close of Executive Council Meeting



## AGENDA FOR GENERAL ASSEMBLY

Wednesday, October 19, 2011

8:30am- 2:00pm

Yonsei International Campus, Incheon, Korea

### Session 1 (8:30am- 9:45am)

1. Welcome to General Assembly
2. Messages
3. Apologies
4. Proxy Authorizations
5. Introductions
6. Confirmation of General Assembly Minutes (Bali)
7. Awards
8. Induction Ceremony
9. Photographs and Coffee Break (9:45am- 10:00am)

### Session 2 (10:00am- 1:00pm)

10. President's Year in Review
11. Business arising from previous minutes and ECM
  - a. Membership
    1. Individual Membership
    2. New Members

12. APACPH Activities
  - a. Accreditation
  - b. Asia-Pacific Journal Report
  - c. International Cyber University For Health Report
  - d. ECN
  - e. Collaborating Centers
  
13. Election of APACPH Officers- Report from Election Officer (Indika Karunathilake)
  
14. President's Meeting
  
15. APACPH Conference 2011
  
16. 44<sup>th</sup> APACPH Conference 2012
  
17. Proposal for the 45<sup>th</sup> APACPH Conference 2013
  
18. Officers Reports
  - a. Secretary's Report
  - b. Treasurer's Report
  - c. Secretary General's Report
  - d. APACPH Regional Offices Reports
  - e. Chairs of APACPH Committees Reports
  - f. Early Career Network Report
  
19. Other Business
  
20. Close of General Assembly



## EXECUTIVE COUNCIL MEETING MINUTES

Monday 30<sup>th</sup> May, 2011

9:00 a.m. - 5:00 p.m.

Asia Hotel, Bangkok, Thailand

### Opening Ceremony: Introductions & Welcome

The Opening Ceremony of the ECM was well attended by VIPs representing Mahidol - Dr. Pensri Phijaisanit, Dr. Orapin -SG WHO Collaborating Centers in Thailand, Thai Academic Leaders -- Dean SPH Chulalongkorn University Dr. Surasak Taneepanichskul Dean SPH Maharakam University - Dr. Somjit Supanatas, Deputy and Assistant Deans FPH Mahidol and Thai Professional Health leadership - PH. Association and national organizations.

The long standing and close relationship of Mahidol University Thailand was evident in the comments made by the host chair Dean Phitaya: Dr. Pensri, Dr. Somjit & Dr. Orapin all of whom had served as Visiting faculty at the School of Public Health, University of Hawaii. Additional commentary was made on the contributions APACPH made in faculty development, enhancing doctoral programs of study and in supporting Mahidol University's Faculty of Public Health to become an internationally recognized in Global Health. Dr. Patrick traced University of Hawaii links to Health Development and Primary Health Care with WHO and UNICEF in Thailand that shaped the partnership with Mahidol University and the establishment of APACPH with Faculty of Public Health Mahidol University as a founder member. President Hokama thanked the hosts on behalf of APACPH (Messages and Agenda are provided in the Program Book).

A Group Photograph was taken.

Following the opening ceremony, President Tomiko Hokama called the Executive Council Meeting to order. She thanked Dr. Bambang Dean Faculty of Public Health, University of Indonesia who was invited to the ECM to address Accreditation issues and to share Bali APACPH conference experiences with colleagues from Yonsei University.

ECM Documents were provided online by the Secretariat. Hard copies and additional late reports were made available by the local secretariat.

## 1. Attendance and Apologies

Present: Executive Council Members

Dr. Tomiko Hokama

Dr. Walter Patrick

Dr. Mohd Amin Jalaludin

Dr. Phitaya Charupoonphol

Dr. Myongsei Sohn

Dr. Hung-Yi Chiou

Dr. Young Moon Chae

Dr. Indika Karunathilake

Apologies:

Dr. Masamine Jimba

Dr. Low Wah Yun

Dr. Shin-Han Tsai (representing Dr. Wen-Ta Chiu)

Dr. Carl Anderson Johnson/Dr. Paula Palmer (USC)

Dr. Fatma Lestari

Dr. Samanta President KITT – Re: Indigenous Health Developments

Invited Guests:

Dr. Bambang Wispriyono

Dr. Charnchudhi Chanyasanha

Miss Chrishanne Sebastiampillai (SG's office)

Dr. Pensri Phijaisanit

Dr. Surasak Taneepanichskul

Dr. Orapin

Dr. Somjit Supanatas

2. Proxy: Dr. Jay Maddock participated with Miss Misty Pacheco Executive Officer by Skype from China., Dr. Bruce Wilcox served by proxy when Dr. Maddock was not available. .
3. Confirmation of 2010 EBM, 2010 GA and 2011 MBM minutes

Dr. Sohn moved to approve the Bali Executive Board Meeting, the General Assembly, and Hangzhou Management Board Meeting minutes. Dr. Phitaya seconded and the motion was approved subject to corrections.

#### Reports from Officers

#### 4. President Report

Dr. Hokama reported on the Hangzhou Management Board Meeting in which a new constitution and by-laws was ratified by the Management Board on behalf of the Executive Council as directed by the General Assembly in Bali.

Dr. Hokama reported that the Journal Committee was set-up at the Hangzhou meeting to develop a new contract with SAGE. Members are Drs. Maddock, Amin, Low Wah Yun and Patrick.

#### 5. Honorary Secretary Report

Dr. Maddock highlighted issues from the Hangzhou meeting such as the SAGE contract and accreditation. He reported on the Sage Financial arrangements as reflected in the Financial report - balance sheet.

Dr. Maddock recommends the following costs for annual individual membership fees:

Low income countries/Middle/High, \$75, 100 and 150, respectively.

He also requested action to close out matters related to the Melbourne Office. Dr. Patrick moved that as the Melbourne office is closed, the decision be formally communicated to the Melbourne office and Monash University. Seconded by Dr. J. Maddock (proxy B. Wilcox). The motion was approved. Dr. Patrick commented that there needs final approval and closure on these matters at the GA.

**Action: Melbourne office is officially closed and is to be so notified. The membership is also to be informed and action to be reported to the GA.**

**Organizational Matters:** Dr. Patrick reported on the Annual Review of The Honolulu Secretariat (President, SG, Treasurer). The Secretariat is functioning quite well. Staffing is being strengthened. Website needs further development. The secretariat will seek help from

members regarding the website. University Malaya has offered assistance and Dr. Amin has agreed to look into this.

Dr. Patrick moved that APACPH acknowledge the contributions of the Honolulu office and recommended to provide support for APACPH website establishment as the University of Hawaii -Public Health Sciences Department/Office of Public Health is already meeting the operational cost with staffing, equipment and communications of the APACPH Secretariat in Honolulu.

**Action: APACPH acknowledges the contributions of University Hawaii/Office of Public Health Studies and will examine steps to provide technical and monetary support for developing the APACPH website.**

6. Secretary General Report:

### **Membership**

Membership Dues:

The Honolulu Office reported that only 5 institutions had paid the 2011 membership fee as of May 12<sup>th</sup>. Each regional director was asked to follow-up with the member institutions. There were several comments from Council members regarding collection of membership dues. Dr. Amin informed that one Malaysian member institution asked him for clarification regarding payment of membership dues. The institution wanted to know if they have not paid their membership for a few years, do they have to pay the arrears as well as the current year's membership dues. Dr. Patrick explained that it can be discussed and negotiated with the particular institution on an individual basis. The policy has been to at least get payment of dues for the previous year in addition to the current year's membership dues.

Dr. Chiou requested the APACPH President to send a letter to member institutions to inform them about APACPH's financial crisis and remind them that it is important for them to pay their membership fees.

Dr. Phitaya suggested that it is necessary to present the financial report, APACPH activities and attractive information on APACPH activities explaining the benefits of membership in order to attract new members. He noted that the APACPH web site should showcase on going activities attractively with the benefits of membership.

Dr. Indika as co-chair of the Finance Committee agreed to work with Dr. Chiou Treasurer to follow-up on contacting institutions notified by the President on dues as well as others on raising funds to improve our financial situation. He noted ECN will also assist in recruiting and fund raising.

**Action: Concerted efforts to collect membership fees are to be made by the APACPH President/ Finance Committee/Regional Directors with the help of the Honolulu Secretariat. Benefits of membership as well as APACPH activities financial needs for priorities - student awards, research projects are to be presented on the website.**

#### **Decentralization of APACPH:**

The decentralization of activities in APACPH is a central component and strategy in the new constitution. The relocation process of the APACPH secretariat had demonstrated the need to share resources and reduce the financial burden in maintaining the secretariat. Dr. Patrick overviewed the decentralization policy of Secretariat Activities and requested the 2 vice presidents (Dr. Phitaya & Dr. Sohn) to lead the decentralization to (i) Identify prospective/potential secretariat sites (ii) Initiate steps to strengthen such sites (iii) take steps to promote multi-country registration of APACPH in those countries.

Several positive comments were made with regard to such a development. Yonsei University already has a focal point in ICUH which could be further upgraded. Deputy Deans. Assistant Deans, Mahidol University had managed the APACPH secretariat before and now has the Regional Office and a Sub-secretariat and has the potential to develop a secretariat. Similarly there is potential in Indonesia with University of Indonesia serving as the focal point for several Public Health oriented Universities. Taipei Medical University has the Injury Prevention & Disaster Management Collaborating Center and the APACPH Global Health Ambassadors Program. Colombo Medical College has ECN and Medical/Public Health education Units with shared interests with APACPH. These units in the institutions concerned can support and further develop APACPH to decentralize activities and as appropriate even assume the function of a Secretariat over the next few years. Dr. Patrick noted that such an Organizational Development short to medium term strategy is necessary for APACPH to stabilize and improve performance with limited budgets.

**Action: Dr. Indika to submit a proposal to the Management Board for developing a registered ECN office in Sri Lanka.**

**Action: Drs. Phitaya and Sohn lead the decentralization process (Co Chairs) and Prof Patrick (SG office) serves to convene groups to move forward issues/decisions.**

Dr. Wilcox presented an APACPH organization chart which he proposed to include the first APACPH sub-secretariat established in Thailand under the Regional Director, There were several queries as this was not the formally approved Organizational Chart based on the new constitution and membership of the Executive Council. It appeared to be a schematic representation for proposal development. It was noted that for management purposes there is only one APACPH secretariat. Dr. Chae requested that such an organizational chart should be

updated and corrected to include developments in the composition of the Executive Committee Membership: such as the ICUH, APJPH, ECN etc.

**Action: The Management Board to develop and update the APACPH organizational chart.**

Dr. Wilcox informed the potential research and training programs through the APACPH Sub-secretariat/ from organizations such as the National Science Foundation.

**Action: As a model for decentralization efforts in the future, the Sub-Regional Secretariat Activities need to be monitored by the Regional Director, Dean Phitaya and President Elect Dr. Amin and reported for approval to the MBM.**

#### **Multi-Country Registration:**

Dr. Indika reported that there are commonly two types of registrations: As an NGO and as a Company. The NGO approach is the best option for APACPH to pursue in Sri Lanka.

Dr. Sohn an expert in international legal matters commented that although it may be necessary to register APACPH in some countries, it maybe possible to transfer the Hawaii registration over to another country. It is worth exploring that option further.

**Action: Suggest that Dr. Myongsei Sohn and Dr. Indika Karunathilake consult with potential countries for Multi-country registration (Thailand, Sri Lanka Indonesia, Malaysia, Korea) and advice the GA.**

#### **NGO Status and Representation in WHO**

Dr. Sohn commented that WHO is very much interested in working with SPH to achieve Millennium Development Goals

Dr. Patrick noted that APACPH has a Multi Regional membership structure (WPRO, SEARO, PAHO & EURO) - and global focus. APACPH has had close connections with DG/RD of WHO and have participated informally at World Health Assemblies representing expert committees (PHC etc) or as alternate government representatives. There has been significant recognition of APACPH's work in areas such as PHC, MCH, SARS etc

Dr. Patrick recommended seeking approval from GA and submit an application for NGO registration status from WHO.

**Action: Drs. Sohn, Amin, Phitaya and Bambang to take the lead in this process to seek approval from GA and submit an application to WHO for NGO status.**

#### **Accreditation:**

Dr. Patrick confirmed the members of the Accreditation Committee that was set-up at Hangzhou Management Board Meeting on March 20<sup>th</sup>.

Accreditation Committee: Chair Dr. Phitaya Charupoonphol; Co-Chair: Dr. Walter Patrick; members: Dr. Mohd Amin Jalaludin, Dr. Jason Maddock and Dr. Bambang Wispriyono. Additional Faculty experts will be incorporated.

Dr. Patrick moved that APACPH allocate USD\$10,000 on Accreditation as seed resource for this year after membership dues collected.

Dr. Phitaya seconded the motion. The motion was approved.

**Action: APACPH allocates USD\$10,000 to the Accreditation programme.**

The following are comments from council members on Accreditation;

Dr. Bambang presented on the National Accreditation System in Indonesia and the role of University of Indonesia.

Dr. Phitaya presented the Thailand qualification framework by High Education Commission approval and commented that we need to listen to the needs of market/community for accreditation. A long time is needed to develop minimum criteria for PH education quality assurance.

Dr. Indika suggested accreditation and quality assurance of Public Health Education in medical school is different. What role can APACPH take other than the existing national/international accreditation and medical school curriculum?

Dr. Patrick responded that we will review the criterion that is applicable in Asia.

Dr. Amin commented there are two QA (Quality Assurance) bodies/networks for medical curriculum in Malaysia. It is important that the committee review accreditation process in Thailand, Malaysia and Sri Lanka and report to the General Assembly

Dr. Sohn enquired on what kind/level of accreditation should be considered, whole school or specific accreditation?

Dr. Patrick commented that we need to consider that in terms of our priorities and countries e.g. -specialized programs versus overall health focus, vulnerable populations and locations. We need to redefine our mission. Accreditation is a starting process to improve teaching and training in our region. Therefore, APACPH focus in accreditation should be to include countries like Mongolia, Vietnam Laos and the Pacific Island Countries.

**Action: Accreditation Committee reviews existing and applicable international accreditation for the MPH and PH Programs, and report at the Seoul Meeting.**

## **APACPH Global Health Ambassadors Program:**

Dr. Wen Ta Chiu has requested Dr. Patrick, Dr. S.H.Tsai and Dr. H.Y.Chiou to further develop this program and has assured support. A consultative meeting is being planned in Taipei shortly.

Dr. Tsai sent his regrets – inability to attend this meeting as he had a prior commitment to provide a keynote for a meeting in Germany.

Dr. Chiou announced that Taiwan will be hosting a Health Forum to be held in Taipei on October 12<sup>th</sup> at which a special session will be conducted on the Health Ambassadors Program.

### 7. Treasurer's report

Dr. Chiou commented that we need to search for funding sources and apply cost-off measures to run APACPH activities.

### Report of Committee Chairs

#### 8. Finance Committee - Dr. Hung-Yi Chiou/Dr. Indika Karunathilake (Co-Chair)

**Action: Budget is allocated for 10k to APJPH office and accreditation committee, respectively.**

#### 9. Constitutional & Organizational Matters - Dr. Mohd Amin Jalaludin:

Dr. Amin reported on the latest changes in the APACPH constitution and organizational matters. Decentralizations issues should be followed up and discussed at the Seoul meeting.

#### 10. Membership Committee - Dr. Masamine Jimba/Dr. Walter K. Patrick

There were two site visit reports: Wuhan University by Drs. Maddock & Yuanan Lu, and Zhejiang University by Drs. Patrick & Maddock

Dr. Hokama reported that the Hangzhou Meeting (March 20<sup>th</sup>, 2011) succeeded in the revitalizing China Member Institutions. Several Deans (School of Public Health/Medical Schools) and leading PH officials - Director Health Provincial, CDC director and others attended a special APACPH session where President Liming Li was presented with the APACPH Global Health Ambassador Award. He will lead our initiatives related to NCD. Dr. Yuanan Lu was appointed to serve as the Director APACPH Coordination activities China and assist in the coordination with the Beijing Regional Office for networking with our members in China.

Dr. Amin, Dr. Bambang & Dr. Phitaya reported on the Revitalization Initiative launched in Malaysia, Indonesia and Thailand.

11. Program Committee Report – Drs. Indika Karunathilake/Bambang Wispriyono

No special programme was proposed in 2011 from the committee.

Regional Directors Reports

12. Los Angeles, Office of the Americas – USA

There was no report provided by Dr. Carl Anderson Johnson.

13. Honolulu – Office of the Pacific – University of Hawaii –

Refer to Honorary Secretary's report

14. Melbourne Regional Office - Monash University, Australia

There was no report provided by Dr. Brian Oldenburg

15. Beijing Regional Office - Beijing Medical University/PMU, China

There was a short report prepared provided Dr. Liming Li on the Hangzhou meeting and participation in China.

16. Bangkok Regional Office, Mahidol University, Thailand

Dr. Phitaya Charupoonphol reported on activities at the Bangkok Regional Office.

17. Tokyo Regional Office, University of Tokyo, Japan

Dr. Hokama reported on Dr. Masamine Jimba's behalf. It is confirmed that the Tokyo office will collect individual and institutional membership fees and send them to the Honolulu Secretariat once a year.

Other Reports

18. Asia-Pacific Journal for Public Health - Drs Wah Yun/Patrick/Amin/Maddock

Dr. Patrick commented that Honolulu Office is trying to negotiate free access to Editorial and select full papers for members as part of membership benefits of APJPH online journal.

Dr. Amin reported that our Impact factor had improved. 6 issues / year are planned and if funds are made available by sponsors we will be able to publish a special issue on “Public Health and Disaster Management”. Dr. Patrick commented that we will not be able to support a special due to lack of funds and recommend that APACPH communicate with Dr. Tsai Director of the APACPH Collaborating Center on Injury Prevention & Disaster Management.

**Action: USD\$10,000 was allocated to the Journal Office (Dr. Patrick proposed. Seconded by Dr. Amin).**

19. Academic Developmental Issue: Accreditation

This topic of the process of accreditation for the MPH and PH was discussed during the SG’s report.

Funding of US\$10,000 has been allocated.

20. ECN Report - Dr. Indika/Dr. Fatma

Dr. Indika reported on ECN activities: An ECN office was established at the Colombo Medical School. Recruitment of Individual Members progressing satisfactorily in several countries. An ECN website is established. The ECN contributions to APACPH has been substantial in the conduct of (i) Symposia (ii) Workshops (iii) Photo Exhibition at APACPH Conferences and APACPH/ECN Injury Prevention Workshop in Collaboration with WPRO and Yonsei University. ECN’s biggest challenging is to manage these activities with a tight budget. Dr. Patrick asked about membership fees for ECN members that have so far been free.

**Action: Given the significant contributions made by ECN, an allocation US\$3000 was proposed by Dr. Patrick and it was accepted unanimously**

21. International Cyber University for Health (ICUH)

Drs. Sohn & Chae announced that ICUH will start its new degree programme. The new program needs an MOU and is open to university’s which are registered with the Government.

**Action: Dr. Sohn will present proposal for the new ICUH plan for offering formal programs with APACPH at the Seoul meeting.**

22. APACPH Collaborating Centers of Excellence

An overview of the Collaborating Centers was presented.(i) Injury Prevention & Disaster Management (ii) Oral Health & Cancer Prevention (iii) Rural & Island Health and (iv) Peace & Health. One on Indigenous Health is being developed in collaboration with KIIT.

Dr. Patrick noted the importance of providing information and visibility to APACPH activities including that at the Centers. The Collaborating Centre of Excellence in Oral Health & Cancer Prevention has created its webpage hosted in the Kaohsiung Medical University's website. It is functioning since May. Dr. Patrick reiterated that the other collaborating centers of excellence should also have a webpage on their university's website with links to our APACPH website. This will enhance networking.

**Action:** To Review the APACPH website and link with other sites developed by members - Collaborating Centers, ECN etc.

Dr. Tomiko responded that University of Ryukyus has just created their webpage prior to this ECM and Universiti Malaysia Sabah has also done a website which is currently being fine tuned.

Dr. Patrick thanked Dr. Krishnan (formerly attached to University Malaya) for his contribution in assisting to set up the first APACPH Collaborating Centre of Excellence in Injury Prevention & Disaster Management (2003).

23. APACPH Conference Planning Committee - SG/President/Dr. Indika/Dr. Myongsei Sohn/Dr. Young Moon Chae.

Report presented by Dr Myongsei Sohn and Dr. Young Moon Chae.

24. Seoul 2011 – 43<sup>rd</sup> Conference: Oct. 20-22, 2011

Dr. Sohn, Chair of the Seoul Conference Committee presented an overview of the 43<sup>rd</sup> annual conference: Executive Council, General Assembly, President & Deans Meeting, Pre-conference workshops, Gala Dinner, Han River Cruise, Closing ceremony, post-conference workshop and participants from WHO, and financial support from private organizations for symposium.

The WHO/Regional Director will provide the keynote. There was a request to hold part of the conference session at the new Yonsei Campus near the airport to highlight the opportunities for Global Education and Development of ICUH. Logistics and the attractiveness of the facilities at of the Severance Hospital complex in Yonsei University were the main reasons to hold the conference at the main campus.

Dr. Chae, Chair of Scientific Committee presented the schedule of the meeting: keynote speech, 3 workshops, 12 symposium and 22 oral sessions. Abstract submission was

extended until June 15<sup>th</sup>. Conference attendance is high from Indonesia, Thailand and China. They are the top 3 countries who have submitted the most abstract.

Dr. Chae informed council members that they are having problems getting sponsors for some of the workshop and symposiums. Dr. Amin and Dr. Patrick both suggested to Dr. Chae that the Pre-conference workshop on Religion, Culture & Health (Wednesday, 19 October) be made a symposium as it is an important topic. Since Dr. Chae mentioned that they are having difficulty in finding a sponsor for this pre-conference and the symposium on Peace & Health, both Dr. Amin & Dr. Patrick offered to find sponsors. Furthermore, Dr. Amin suggested that the Peace & Health symposium be combined with the Religion, Culture & Health symposium. Therefore, it was agreed that the symposium be renamed “Religion, Culture, Peace & Health” since all 4 areas are quite closely related and impact on each other.

The Peace and Health Symposium Series published over the last few years will be continued and funds will be from donors.

**Action: To seek donor support for Peace & Health Publication**

Dr. Chae proposed that the Conference special issue for selected paper be considered; Supplementary issue needs USD\$15,000 per issue. Dr. Wilcox suggested if it is possible to submit a special issue within regular issues.

Dr. Indika will collaborate with Kremlin on the post-conference workshop.

Dr. Patrick proposed that Dr. Kenji Hayashi to be invited as co-chair of the symposium on Disaster Management so that he can share about the recent Japan Triple Disaster.

Dr. Chae commented that he had tried to get Dr. Paula Palmer but there had been no response for quite a long time. Dr. Patrick suggested he will also contact her but recommended that Dr. Jason Maddock be the Chair for the Symposium on Health Promotion as that is an area of his expertise.

Dr. Chae mentioned that President Kim has suggested that President/Dean’s meeting is more suitable title for the meeting. It was accepted. Dr. Myongsei Sohn and Dr. Patrick will coordinate that session.

Support for the APACPH conference was discussed. Even though APACPH funds are low the conference is our major activity for the year. Dr. Patrick noted that as APACPH Conference Committee co-chair, he is aware of the shortfall of promised support for the 43<sup>rd</sup> APACPH conference in Seoul and the difficulties the organizers are facing to support speakers, students etc. APACPH has regularly supported the conferences in many ways: individual or institutional member support especially from the APACPH leadership. There was always an APACPH contribution ranging from \$5-10K. He recommended that at least \$5000 be allocated to support the Seoul conference including student/junior faculty

participant awards. There was consensus and support for this suggestion and as there was no objection, it was approved. This was dependent on the availability of funds.

25. Global Health Forum (May 31, 2011)

Dr. Charnchudhi explained about the revised schedule for the Global Health Forum tomorrow, May 31, 2011. There are 3 sessions: Disaster Management, Emerging Public Health Issues, Global Health Education.

Dr. Sohn's new title for his presentation at the forum is "Human right for the people living with AIDS" which will be presented by Dr. Chae on his behalf.

26. Future Meetings:

ECM in Seoul on October 18<sup>th</sup>.

Dr. Patrick announced about the ECM in Honolulu, June 2012 (provisional).

Dr. Indika presented the 44<sup>th</sup> APACPH Conference Report: Conference dates/venue: 14 – 17 October 2012 at the Cinnamon Grand Hotel and the theme of the conference is "Beyond the UN Millennium Development Goals".

Dr. Patrick briefly mentioned that 2012/2013 ECM/Global Health Conference at KIIT was proposed from KIIT University.

**Action: Dr. Patrick will follow-up on the proposal to host 2012 meeting from KIIT University.**

27. Other Matters

Dr. Hokama conveyed that Dr. Hayashi wished us a very successful meeting

The President and ECM thanked Dr. Phitaya for organizing the meeting on such a short notice.

Dr. Phitaya invited Executive Council Members to a tour of the new Faculty of Public Health facilities and the location of Dean's and Global Health offices.

The Executive Council Meeting was adjourned at 5:00 P.M.

**GENERAL ASSEMBLY MEETING MINUTES**  
**Wednesday 24th November 2010**  
**8:30am- 2:00pm**  
**Bali, Indonesia**

*Session 1 (8:30am – 10:00am)*

1. Welcome to General Assembly (AGM)  
Welcome to Bali- President of Universitas Indonesia, Prof Samantri
2. Messages
3. Apologies  
Prof Carl Anderson Johnson, Claremont Graduate University  
Prof Sian Griffiths, The Chinese University of Hong Kong  
Dean, University of Colombo
4. Proxy authorisations
  - Malcolm Sim for Brian Oldenburg
  - Jong Uk Won for Myongsei Sohn
5. Introductions  
A sign in sheet was passed around and signed by those present by university:
  - Khairul Mohd Anuar, MAHSA University
  - Dwia Ariest, Hasanuddin University
  - K. Arulanandem, Eastern University
  - Tran Huu Bich, Hanoi School of Public Health
  - Young Moon Chae, Yonsei University
  - Emily Chan, The Chinese University of Hong Kong
  - Phitaya Charupoonphol, Mahidol University
  - Wei-Jane Chen, National Taiwan University
  - Tung-Liang Chiang, National Taiwan University
  - Wen-Ta Chiu, Taipei Medical University
  - Emma Freaan, Monash University
  - William Goggins, The Chinese University of Hong Kong
  - Prof Helmi, Andalas University
  - Tomiko Hokama, University of the Ryukyus
  - Yanyong Inmuong, Khon Kaen University
  - Ikram Shah Ismail, University Malaya
  - Tinuk Istiarti, Diponegro University
  - Mohd Amin Jalaludin, University Malaya
  - Masamine Jimba, University of Tokyo
  - Ponnampalam Thuraiveerasingam Jayawickramarajah, Eastern University
  - Yasuo Kagawa, Kagawa Nutrition University
  - Indika Karunathilake, University of Colombo

- J.H. Kim, The Chinese University of Hong Kong
- Fatma Lestari, Universitas Indonesia
- Ron Lu, University of Hawaii
- Jay Maddock, University of Hawaii
- Alimin Maidin, Hasanuddin University
- Tan Malaka, Bina Husada College
- Tri Martiana, Airlangga University Surabaya- Indonesia
- Retneswari Masilaman, University Malaya
- Judith McCool, University of Auckland School of Public Health
- Niramom Muangsom, Khon Kaen University
- Than Myini, Universiti Malaysia Sabah
- Riana Nugrahani, Hasanuddin University
- Misty Pacheco, University of Hawaii
- Domyang Paek, Seoul National University
- Elizabeth Parker, Queensland University of Technology
- Walter Patrick, University of Hawaii
- Sathirakorn Pongpanich, Chulaongkorn University
- Surenthirakumaran Rajendra, Jaffna University
- Pramod Samantaray, National Population Stabilization Fund, India
- Chrishanne Sebastiampillai
- Rohini Seneviratne, University of Colombo
- Malcom Sim, Monash University
- Ningram Sirait, Universitas Sumatra Utara
- N. Sivarajah, University of Jaffna, Sri Lanka
- Nikom Thanomsihang, Khon Kaen University
- Shi-Wei Tsai, National Taiwan University
- Shin-Han Tsai, Taipei Medical University
- Dwiti Vikramaditya, KIIT University
- Bambang Wispriyono, Universitas Indonesia
- Jong Uk Won, Yonsei University
- Lih-Ming Yiin, Tzu Chi University
- Chairil Zaman, Bina Husada College
- Wah-Yun Low, University Malaya

6. Confirmation of General Assembly Minutes (Taipei) dated 3<sup>rd</sup> December 2009  
 Dr. Walter Patrick on behalf of EB moved that the minutes were accepted by the EB.  
 Motion was approved by the GA.

#### 7. Induction Ceremony

Dr. Jimba and Dr. Patrick conducted the induction ceremony. Four new members were inducted: KIIT University, MAHSA University, Bina Husada College, and Jaffna University.

## 8. Photographs and tea

*Session 2 (10:30am – 12:00pm)*

## 9. Business arising from previous minutes

Prof Maddock reported that there was no outstanding business from the previous general assembly.

## 10. Summary reports (Full reports available on website and binder):

a. President's Report: Please refer to attached report

b. Acting Secretary's Report

Prof. Maddock reported that the Honolulu Secretariat's office is fully functional and staffed. Melbourne Secretariat is still in the process of being de-registered; they needed the updated by-laws and constitution before this can happen. Prof. Malcolm Sim from Monash University distributed a report from Prof. Brian Oldenburg. This is the last Melbourne Directorate report. It included the steps that have and will be being taken to de-register. Prof Sim reported that after the updated by-laws and constitution is ratified they can move ahead and work with Honolulu Secretariat to get the transition completed. Prof Sim also discussed a financial report that was distributed at the GA as well. Prof Jalaludin moved that the report be accepted by the GA. All were in favor, and it was accepted. Prof Jalaludin proposed a motion for a word of thanks to Monash University, QUT (Chaired by Dr. Brian Oldenburg) and Curtin University (Chaired by Drs. Mark Liveris & Colin Binns), for their good work as the Secretariat.

c. Treasurer's Report including audit statement, fundraising plans, receiving financial statements and budget

Please see attached report. Prof Chiou reported that we need to do fundraising to rebuild our finances. We have had some donations, but they are small. Prof Chiou emphasized that transparency with APACPH finances are a top priority. The Honolulu Secretariat has had a volunteer financial review done and a full audit will be completed at the end of the year. Prof Maddock went over the balance sheet (attached to Treasurer's report) of the Honolulu Secretariat from May-October 2010. All accepted the Treasurer's report.

d. Secretary General's Report

Major issue reported by Dr. Patrick was the reorganization of the Constitution. Please refer to constitution documents and the constitution committee report for details.

Prof Jimba gave his membership committee report and mentioned that it is a big challenge for some schools to join APACPH, therefore, the membership committee recommends that two categories of membership be created for institutions and individuals. This is reflected in the revised constitution. There were no comments on the report.

e. APACPH Regional Offices' Report

Prof Phitaya provided a written report for the Thailand regional office.

The Japan regional report was given by Prof Jimba. He discussed the membership issues mentioned in his membership committee report. He also asked that we be very clear as an organization as to what the benefits of APACPH membership are.

Prof Maddock gave the Hawaii & Pacific regional report and said that Prof Lu from the University of Hawaii has been working on recruiting Chinese universities. Fudan University has paid their membership dues and Wuhan University is interested in membership. Dr. Patrick reported that there is an explosion of public health training in China and Prof Liming Lee and Prof Emily Chan would like to work with APACPH to make connections. There is also interest from other areas.

There was no Australia regional report.

China regional report (attached). Prof Liming Lee was not able to attend. Prof Jalaludin read the attached report.

There were no comments, so the regional reports were accepted.

f. Chairs of APACPH Committees Reports

-Constitution committee, chaired by Prof Jalaludin, please see attached report. The history of APACPH was discussed and everyone was reminded that it is a participatory organization. The key changes in the constitution and why we need to improve the constitution were discussed by Prof Jalaludin. Copies of the proposed improved constitution were distributed. The EBM would like to propose that if the constitution is approved within the next three months (rectification period) then we can implement it. There were some questions from Prof Sim concerning some laws and regulations laid out in the Constitution. Prof Jay Maddock reported that Hawaii lawyers will be looking through the constitution to make sure that Australian laws and regulations are reconciled with Hawaii law. Prof Hokama proposed that there be three months for rectification. Prof Jalaludin made a motion that this draft of the improved constitution for today will be kept for another three months for members to give comments to EBM electronically. Dr. Patrick seconded. All GA members agreed and the motion was accepted. Dr. Malcolm Sim and Dr. Elizabeth Parker commented that it is necessary to clarify individual membership criteria and role of individual membership. Dr. Jimba asked them to submit specific revisions to improve them.

g. Asia-Pacific Journal of Public Health Report

Prof Low discussed the report (attached) and informed everyone that they have received their impact factor and it can be found in the report. Our rank in the world is 105 because the number of journals has increased over the last year. Prof Low encouraged people to cite our journal so the impact

factor will go up. Prof Sim expressed his appreciation and thanked Dr. Low for all the work her and her staff have done on the journal.

h. Early Career Network Report

Prof Indika reported (please see attached report).

i. International Cyber University for Health Report

Prof Young Moon Chae reported (please see attached report). He discussed the progress of ICUH and the bylaws. Prof Chae mentioned that his university is in the process of changing some of its regulations so more students from other places can be recruited and enrolled. Prof Chae can send copies of contracts/MOU agreements to anyone that would like to see it. There was a question about courses and Prof Chae said as long as the \$100 fee and course requirements are fulfilled a student can take classes with credit or no credit and get a certificate. There were various comments supporting the need for public health professionals. It was suggested that member institutions can provide expertise to ICUH and Prof Chae extended sincere gratitude for curricula donated voluntarily.

11. Constitutional amendments: Resolution proposed on behalf of Executive Board by Prof Amin Jalaludin (Constitution Committee chair). Amended constitution on website with track changes on old constitution.

*[Short Break 12:00pm – 12:15pm]*

*Session 3 (12:15pm – 1:30pm)*

12. Election of APACPH Officers - Report of Election Officer (Prof YM Chae)

Prof Chae, election officer, announced the four positions up for election: secretary-general, honorary secretary, first vice president and second vice president. There were 31 institutions who paid their membership and were eligible to vote. Nomination forms were received for all positions. Prof Chae solicited additional nominations from the floor.

Nominations:

-Secretary General: Nominee is Dr. Walter Patrick. Nominated by Prof Tomiko Hokama and seconded. There were no additional recommendations. It was approved and Dr. Patrick has been selected as Secretary General.

-Honorary Secretary: Nominee is Prof Jay Maddock. Nominated by Prof HY Chou from Taiwan Medical Univeristy and seconded by Prof Amin Jalaludin, University of Malaya. There were no other candidates, so nominee was approved and selected.

-First Vice President: Nominee Phitaya Charupoonphol. Nominated by Prof Jay Maddock and seconded by Prof Amin Jalaludin. There were no other candidates. Prof Charanphool was approved and selected.

-Second Vice President: Nominee is Prof Myongsei Sohn; nomination was motioned and seconded. There were no other candidates, and Prof Sohn was approved and selected.

13. Bali President's meeting – Secretary General's report and Dean of Public Health, Universitas Indonesia's report:

Dr. Patrick reported on the President's meeting on behalf of Prof Bambang Wispriyono. This presidential meeting is focusing on what are the needs of public health education from Indonesia's point of view with input from expertise in the region. The purpose is to address how we will improve on the teaching of health at the university level. Dr. Wen-Ta Chiu is chairing this meeting.

14. Overview of 42<sup>nd</sup> APACPH conference

Dr. Fatma Lestari reported that there are 833 registered participants (as of 21<sup>st</sup> of November) and 895 abstracts submitted.

15. 43<sup>rd</sup> APACPH Conference 2011

Prof Jong Uk Won reported that the conference will focus on Public Health Law and Ethics. He presented a Power Point presentation that informed the EBM about the conference facilities, important dates, the location/city, key speakers, accommodations, and social programs. Buttons and brochures were distributed. Date: October 13-15 2011.

16. Other business

University of Colombo presented a proposal to host APACPH conference in Sri Lanka in 2012. Dr. Patrick motioned to accept this proposal and it was seconded by Prof Jay Maddock. It was accepted.

Prof Jay Maddock mentioned that we are in the early planning phases of pacific conference and he would like to see how APACPH can collaborate and get involved. Prof Maddock will send out reminders/updates.

A prayer was done for Prof Silvana from Hasanuddin University.

17. Close of General Assembly

Adjourned by Prof Hokama. She thanked all participants for their cooperation.

Meeting Adjourned at 1:15.

## APACPH PRESIDENT'S REPORT (December 2010-October 2011)

This year is the second year for the APACPH presidential office to be at the University of the Ryukyus. The declarations made under the conference theme of “Strengthening public Health Institutions to Address Non Communicable Diseases and Emerging Health Challenges” at 2010 Bali meeting; the Assembly Declaration, the University Presidents’ Declaration. These declarations were based on the progress of “APACPH Strategic Plan-2006-2011” which was presented at the Bangkok General Assembly meeting by former president Prof Richard Southby and immediate past president, Strategic Planning Committee Co-chair Prof Wen-ta Chiu in 2006.

The new constitution for the introduction of individual membership and the decentralization of APACPH management is in effect after a 3 month rectification period from the last General Assembly meeting. We are now welcoming individual members who can work within APACPH towards our goals. These works have been carried out in the Hawaii office. We are very appreciating Professors Walter Patrick and Jay Maddock and their team for running the secretariat very well at the University of Hawaii.

APACPH activities have been developed and promoted by many institutions, groups and individuals. I would like to acknowledge the contribution of each regional office, the member institutions who host our annual conferences, Mid-term Executive Board Council (Dr Phitaya and his team in hosting the mid Executive Board meeting in May,) and Management Board meeting (Prof Leming Lee organized the meeting with Hang Zhou CDC in March), the tremendous efforts of the editing team of Asia Pacific Journal of Public Health, the Yonsei University team for the International Cyber University for Health, Collaboration centers and the Early Carrier Net Work group. The venue of the mid-term Executive Council Meeting was changed from Japanese NIPH (President Kenji Hayashi who is an APACPH president emeritus) to Bangkok due to the disaster. I would like to extend my sincere gratitude to APACPH colleges for their messages regarding the March 11<sup>th</sup> East Japan Great Disaster. A symposium on disaster management will be held in Seoul meeting and APJPH special issue on disaster management is now being considered.

Prof Teruo Iwamasa, President of the University of the Ryukyus has supported activities in the APACPH president office regarding Island Health networking for education, research and training in collaboration with APACPH. He wishes us a successful meeting in Seoul, including the Executive Council, General Assembly, President Meeting and for our annual conference on October 18-23th 2010 and sends his greetings to all members

### The President's office

The main administrative activities of the year 2010-1011 were as follows. Please refer to the minutes of the meeting for further details.

#### 1. Management Board Meeting in Hangzhou (20th March)

Asia Pacific Forum on NCD (21th, March)

#### 2. 10<sup>th</sup> Anniversary Celebration of Hanoi School of Public Health in Vietnam (April 26<sup>th</sup>)

#### 2. Mid-term Executive Board meeting in Bangkok (May 30<sup>th</sup>)

Global Health Forum (May 31th)

#### 4. School of Public Health Dean's Meeting in Urumqi (August 19<sup>th</sup>-20<sup>th</sup>)

Meeting with Deans of Chinese APACPH member institutions (August 20<sup>th</sup>)

#### 5. Other activities

I visited National Institute of Public Health, Japan and Tokyo University to consult with Dr Kenji Hayashi and Dr Masamine Jimba regarding future APACPH activities. Dr Masaharu Kagawa from Kagawa Nutrition University was invited as visiting professors of APACPH member institutions for lectures and research guidance for graduate students of the University of the Ryukyus. The University of the Ryukyus has also developed collaborating work with the University of Philippines which is supported by Uehara foundation. Two courses for the ICUH have been provided by the University of the Ryukyus with cooperation of Curtin University and University of Malaysia Sabah.

#### APACPH Management and Committees

The membership Committee (Chaired by Prof Walter Patrick and co-chaired Prof Masamine Jimba)

The Constitution committee (chaired by Prof Amin)

The finance committee (chaired by Dr Chiou, and co-chaired by Dr Karunathilake) will propose budget allocation for APACPH activities such as annual conference, publishing the APJPH, supporting the ICUH, ECN program, the mini-grants program, collaborating centers and other activities to get approval from the EC meeting and GA meeting.

The Accreditation Committee (chaired by Drs Phitaya and Sohn)

The Global Health Ambassadors Program (a multi-country pool of Asia Pacific leaders to promote health, peace and harmony)

Professor Tomiko Hokama, MD, PhD

President, APACPH

October 2, 2011



**Secretary's Report**  
**Honolulu Secretariat Office**  
**Jay Maddock, PhD**  
**Seoul, Korea, APACPH Conference**

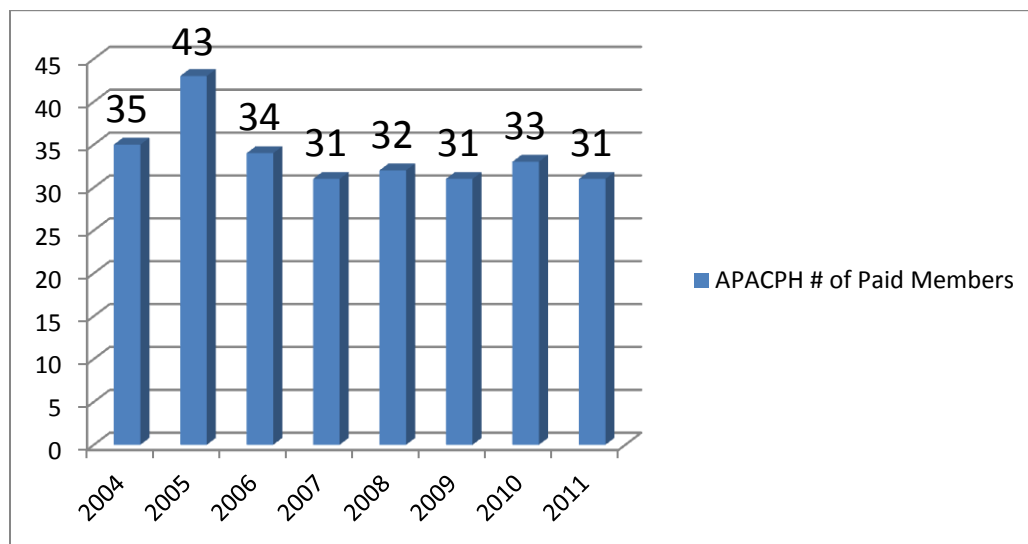
**MEMBERSHIP:**

Membership throughout the years has remained steady, but we hope with the current momentum in countries such as China, Korea, and Japan, we will continue to grow.

**Institutional Membership:**

- 2011 Invoices: 79 Sent = \$80,000 USD
- 2011 Paid: 31 = \$37,626.70 USD
- Lost Members: They have requested to be removed from the APACPH database.
  - University of Auckland (New Zealand)
  - University of New South Wales (Australia)
  - University of Queensland (Australia)

**Paid Members:**



**Individual Members:**

With the recent SAGE membership drive for individuals, we saw a huge surge in individual membership inquiries. Word of mouth from our members has also been an effective recruitment strategy.

- Application Forms/Inquiries: 42
- Invoices: 11
- Paid Member: 1 (Australia)
- Sage Membership Drive: Sent to 2,500 ppl, 500 ppl clicked
  - Inquiries: 36

- Indonesia: 12
- Malaysia: 10
- Unknown: 6
- Philippines: 3
- Australia: 2
- Korea: 1
- China: 1
- Thailand: 1

**New Members:**

- FPH, University of Sriwijaya: The President Prof. Dr. Hj. Badia Perizade and Dean Dr. Hamzah Hasyim SPH
- Kyoto University: Dean Dr. Masahiro Kihara
- Peking Union Medical College: Executive Vice President Dr. Liming Li
- SPH Nanjing Medical University: Dean Prof. Hongbing Shen Tongji
- SPH, Huazhong University of Science & Technology: Dean Prof. Tangchun Wu
- SPH, Xinjiang Medical University: Dean Prof. Zheng Yujian
- GSPH, Korea University: Dean Dr. Jae-Wook Choi GSPH
- Catholic National University: Dean Dr. Sae-Hoon Lee GSPH
- Chonbuk National University: Dean Dr. Dae-Ghon Kim
- Wuhan University: Dean Zongfu Mao

**New Website: [www.apacph.org](http://www.apacph.org)**

We have contracted with a web designer in Hawaii to re-build a brand new website for APACPH. The website is currently up and running. The new additions are listed below, but the main features will be online membership management where new members can sign up to get application information and current and new members will be able to pay their membership dues online!

- Custom Website
- Transfer of domain to hosting
- WordPress Integration
- Custom Site Layout Design
- Stock Photography
- Membership Registration-Wishlist Software
- Admin Features
- E-Commerce Options (Paypal)
- Off Shelf Blog
- Search Engine Optimization

## **SECRETARY-GENERAL'S REPORT 2011**

Dr. Walter K. Patrick

The major activities of the SG office included:

### **I. Review of the Honolulu Secretariat- Staffing Website, Resources - Issues related to Closure of Melbourne Secretariat & Regional Office**

Review Committee: Dr. Tomiko Hokama (Chair), Dr. Mohd Amin Jalaludin, Dr. Jason Maddock & Dr. Walter Patrick (Co-Chair)

#### ***Committee Report and Recommendation:***

The APACPH Honolulu Secretariat was formally approved at the EBM in June 2010. The Melbourne Office was officially closed at that time and de-registration process initiated in Australia. Transitional activities were carried out by the SG office with the support of several APACPH units: ECN, President TMU office for Global Ambassadors Program, Treasurer's Office, APACPH Presidents Office. The Bali Amended Constitution that mandated Decentralization of APACPH Secretariat activities (GA, Bali 2010) evolved out of necessity and lessons learned of shared workload among members was applied during this transitional period. It also permitted a developmental strategy to build a future Secretariat site.

Despite staff turnover and difficult transitional conditions that included delays in transfer of funds and concluding arrangements from the former Melbourne office, the Honolulu secretariat has provided a range of substantive services. Operations are getting stabilized with new hires and plans to improve the website are being currently implemented. The website is expected to highlight APACPH activities such as the APACPH Collaborating Centers and provide links to other APACPH units and member websites. Support for Website development from members is needed. University of Malaya had pledged support to this effort. Mechanisms for collection of dues have been streamlined. The APACPH Newsletter is produced in an attractive format and covers Major APACPH activities and those of its members. This is a significant

commitment and the management is exploring options for APACPH member universities to publish the newsletter.

**Observation/Recommendation:**

1. The Honolulu Secretariat has done a remarkable job under very difficult conditions -organizational and relocation, financial and in handling meetings, conferences with limited staff and -- has done well in the collection of membership dues and handling Journal matters.
2. The secretariat should provide an update on (i) outstanding balances at the Melbourne Office and on (ii) APACPH's De-registration status.
3. A formal letter of closure should be sent to the host institution in terms our agreement and their notice to terminate our arrangements in 2009.

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4. Review of APACPH Agreement with our current host institution: Office of Public Health, PHS Dept, John A Burns School of Medicine, University of Hawaii. This needs to be done by the Management Board/EC in terms of our Decentralization Policy, their limited resources to support staffing etc and our shared workload strategy of officers and APACPH Units – ICUH, ECN Collaborating Centers and Committees.

**II. Decentralization, Multi-Country Registration & Future Potential Secretariat Site:**

One of the painful lessons APACPH has learnt in the relocation of the Secretariat are the undue energy, loss of organizational focus and even loss of resources over a two year period. Hence, the Relocation Committee to examine related issues of decentralization, multi-country registration and developing a future Secretariat Site recommended at the ECM in Bangkok that:

- (i) A planned relocation over a one to two year period be designed
- (ii) APACPH offices be developed slowly at suitable locations where there is member institutional interest and support.

These may be where officers are located, or where collaborating centers or other

APACPH units are established; In short where there is some core activity in place.

- (iii) Multi-country Registration be supported in suitable 2-3 locations during 2012.

**Action:**

Based on Criteria for Potential Secretariat Sites reviewed and approved at the Bangkok ECM, the General Assembly directs the Management Board to initiate suitable action to implement the above recommendations and report to the ECM by June 2012 and progress be reported to the GA. Minimal but necessary funds may be allocated by the Management Board/ECM.

**III. Fund Raising:**

As noted in our previous General assembly and Executive Committee Minutes, there was a drain on APACPH reserve funds especially over the period 2007-2009 and the new secretariat had to take over with nearly empty coffers in 2010. There are several steps being taken by the Finance Committee and the SG office to rectify this situation:

1. **Active collection** of membership dues through the support of Regional Officers, SG Admissions Committee and several deans and more effective collection at the secretariat and banking services. There are still some bugs being worked out.
2. **New Membership recruiting:** See Admission Committee Report.

**3. Voluntary Donations:**

We have received nearly Eight thousand dollars in Voluntary Donations over the last two years to designated projects such as the Public Health Certificate Initiative, Peace and Health Award and Student-Faculty Mentor Award. These were achieved on a personal basis. A very basic donation request document was developed. A much more organized plan including personal support from the APACPH leadership (Executive Council) linked to web-based fund raising campaign is needed. Vice President Phitaya Charupoonphol

offered to help in this process at our Bangkok meeting and could be invited to lead this campaign with the support of the Finance Committee.

**4. Grants:**

The Global Health Ambassadors Program requires funds to implement its proposed projects. Dr. Shin-Han Tsai and I serve to manage this program in APACPH. We have been exploring the support of foundations etc and will report progress.

**5. APACPH Projects:**

At the Bangkok ECM, we discussed the need to provide seed funds for multi – country proposal development. We agreed that APACPH is well poised to access resources from national governments and international agencies. This requires both technical expertise in the problem or content area besides grant writing skills. Our Collaborating Centers of Excellence have high level of expertise in a number of relevant problems in the Asia-Pacific Region: Oral Cancer, Disasters and Injury, Rural/Island Health, Emerging NCDs etc. The lead universities also have experience in research and service activities and have some financial and significant technical and professional resources to implement research and service activities .With the interest and support of the collaborating centers I am recommending that we allocate Ten thousand dollars to this priority activity for **problem reduction oriented research**. A maximum of Five thousand is to be awarded to an institution willing to initiate a project with 2-3 partners. APACPH can then generate at least two projects in the next year. The Management Board/Executive Council can adopt criteria to implement this award.

**Action Requested**

APACPH needs to stimulate multi-institutional based problem solving research activity that impacts on a major health problem in the Asia-Pacific Region. To initiate such an activity, the General Assembly allocates Ten Thousand Dollars with a maximum of Five thousand dollars grant per applicant member institution. The implementation will be by the Management Board under the direction of the Executive Council.

Proposed.....

Seconded.....

## 6. Accreditation: See also Accreditation Committee Report

### ***Accreditation Issues in the Asia-Pacific Region:***

APACPH has a long history of collaboration with Asian Universities to improve the quality of MPH programs, and in developing doctoral level programs. APACPH also has supported national multi-country self studies on MPH programs in the WPRO and SEARO Regions.

The current APACPH Accreditation initiative is to consolidate these previous and ongoing efforts by our lead universities in their respective countries and move towards a global Asian Perspective for the Asia-Pacific Region.

The Accreditation Committee is now mandated by the ECM to:

- (i) Explore the key practical issues related to Accreditation;  
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- (ii) Assess national developments with regard to accreditation in Public Health;
- (iii) Identify strategies to establish an independent accreditation body;
- (iv) Provide linkage to APACPH so as to implement the program in the APR
- (v) Test out the initial Accreditation process with selected volunteer member  
Institutions
- (vi) Develop funding strategies to maintain a Multi-National Asia-Pacific Accreditation Program

The Accreditation Committee will report progress as well as their initiatives to access resources to sustain the Accreditation initiative and report to the ECM /GA 2012.(see Accreditation Committee Report also)

### **Motion:**

General Assembly fully endorses the accreditation committee report and urges all APACPH member institutions to participate and support in the Accreditation Committee activities . Approves the Policy and preliminary steps for accreditation in Public HE in APR

## 7. APACPH Regional Offices, Sub Secretariats and Sub Regional offices:Organizational

The organizational issues related to sub units (sub secretariat) in APACPH was brought up at the ECM Bangkok. There is unanimous agreement on the need for decentralization but there is significant concern regarding misrepresentation by affiliated individuals or groups. Hence, the ECM Bangkok confirmed that there will be only one APACPH secretariat and that the Management Board /Executive Council will serve to review and endorse any action taken on behalf of or under the name of APACPH. As we respect our individual members, we need to maintain our collective credibility of our membership needs to be maintained.

**Motion:** On behalf of the Executive Council, we move that the GA endorses the recommendation of maintaining a single APACPH Secretariat and that the Management Board/Executive Council need to review and approve any grant, proposal or other submission made on behalf of or in partnership with or under the name of APACPH.

## IV. APACPH Centers of Excellence & Directors:

The SG Office coordinates the activities of the Collaborating Centers of Excellence.

These are the current Centers and Directors:

1. Disaster Management & Injury Prevention -- Dr. Shin-Han Tsai – Focus "Advances in Disaster Management & Injury Prevention" TMU Taiwan Independent Web Site is being developed.
2. Oral Cancer Prevention & Oral Health - Dr. Tien-Yu Shieh, Dr. Peter Shin-Chun Chang, Dr. Andy Teng - KMU Taiwan - Focus "Oral Health & Advances in Oral Cancer Prevention" Website established.

3. Island & Rural Health - Dr. Osman Ali, Dr. Suliong Chin, Dr. Tomiko Hokama –  
Universiti Malaysia Sabah - Focus "Advances in Rural/Island Health Research and  
Training"
  
4. Peace & Health – Drs. Walter K. Patrick, Indika Karunathilake, Paula Palmer -  
Colombo Medical College SLNetwork&(Claremont,UH) - Focus "Trends and Advances in Peace  
Promotion  
through Health “ and Peace and Health publications
  
5. International Cyber University for Health (ICUH) – Dr. Young Moon Chae Yonsei University
  
6. Early Career Network – Dr. Indika Karunathilake, Dr. Walter K. Patrick, Dr. Paula  
Palmer & Dr. Fatma Lestari(Advisors) Chair Kremlin Wickremesinghe Colombo Medical College.  
Website developed

Note: The visibility of these Centers are being improved through the development of active websites and focused publications and courses which can be offered through ICUH and member universities can use.

**Two new Centers;** One with focus on Humanitarian Assistance and another on Indigenous Health are being developed.

## **VI. Global Health Ambassadors Program Report - Dr. Shin-Han Tsai/Dr. Walter**

### **K. Patrick**

Since the first appointment of President Wen-Ta Chiu as Global Health Ambassador, Dr. Liming Li former President APACPH and Director CDC China currently Executive VP – PUMC and Chairman of the Board - Preventive Medicine was presented the Global Health Ambassador Award in Hangzhou last March 2011. At the Seoul General Assembly Dr. Kenji Hayashi former President APACPH will be honored with the APACPH Global Health Ambassador Award. Dr. Hayashi is the current President of the National Institute of Public Health Japan.

As Dr. Wen-Ta Chiu for President TMU has assumed the position as Minister Health Taiwan, he has invited the SG and Prof. Shin-Han Tsai to lead the Global Health Ambassadors Program. The program has pledges from foundations and universities and hospitals. Treasurer Dr. Hung-Yi Chiou plans to coordinate the fund raising effort with Dr S. H. Tsai.

### **Injury Prevention Workshop -WHO WPRO Supported:**

The ECN workshop is partially funded by WHO. The SG office along with ECN developed the proposal and obtained funding. Dr. Indika Karunathilake serves as the Director of the IPW. Professor Rajam Krishnan was co-Director of the Disaster Management & Injury Prevention Center while he was at University Malaya. He now serves as Technical Advisor on Injury Prevention at WPRO. He is a Keynote speaker at the Injury Prevention pre-conference workshop.

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## **VII. Partnerships: APACPH Seeking WHO Recognition as an NGO**

Dr. Shin Young–Soo MD MPH PhD is our chief guest and keynote speaker at the 43<sup>rd</sup> APACPH Global Health Conference on Public Health Law and Ethics”. He is a distinguished scholar in Public Health Policy and Management and was Professor at Seoul National University. Currently he is the Regional Director WPRO, WHO. In recognition of his contributions to health improvement in Korea and the Asia- Pacific,

Dr. Shin is being given the highest APACPH Award - The Global Health Recognition Award, He has brought a of team experts to interact and support the conference participants and through it to communities in Asia.

Dr. Samlee Plianbangchang MD DrPH Regional Director SEARO WHO met with Dr. Walter K. Patrick and President Tomiko Hokama in Delhi on October 1<sup>st</sup> 2010 to discuss partnership with APACPH on re-emerging issues such as Primary Health Care, Social Determinants of Health and Health Equity. Dr Samlee has a long time connection to the SPH University of Hawaii through his service as the Project Director of The Lampang Project and Visiting Professor at the SPH University of Hawaii. The Lampang Project was an internationally recognized innovation that served as a key stimulus to the PHC movement. Dr. Samlee looks forward to WHO collaboration with University of Hawaii and APACPH.

As a follow-up to our long standing ties with WHO, we are exploring the possibility of seeking NGO status with WHO. Dr. Myongsei Sohn is our advisor is this issue. The SG Office will report to the MB and EC on progress.

## **VIII. MEMBERSHIP COMMITTEE REPORT 2011**

Dr. Masamine Jimba & Dr. Walter K. Patrick

The Membership Chairs Dr. Walter K. Patrick and Dr. Masamine Jimba implemented a very successful Institutional membership drive linked to Hangzhou Management Board meeting, the Bangkok Executive Council meeting and the Seoul 43<sup>rd</sup> APACPH conference.(see minutes MBM & ECM). Dr. Liming Li has been instrumental in the revival of our existing membership and recruitment of new members in China..This was initiated at the meeting with Deans from ten SPH at our meeting in HangZhou hosted

by Dr. Liming Li, Dr. Myongsei Sohn and Dr. Young Moon Chae have not only supported the effort to get new members from Korea but have also assisted in recruitment in Japan. Dr. Jimba has initiated the individual membership category which was approved at the Bangkok EBM. Additional information on the status of the recruitment of individual members will be provided by Dr. Jimba.

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### **Membership Renewal & Plans for 2012-2015**

APACPH membership has grown from a founding five members to 70. Inactive members are becoming more participatory. A number of members have renewed their membership and paid arrears. A delegation of ten members are attending from China. A strong team of health leaders and APACPH members are participating from Thailand. A large contingent

of faculty and health professionals linked to our members in Indonesia are also attending our meeting. I want to acknowledge the leadership of The Regional Director from China Dr. Liming Li, Regional Director from Thailand Dr. Phitaya Charupoonphol and Dean Dr. Bambang Wispriyono and Dr. Fatma Lestari from Indonesia for these revival effort. Our Member institutions in other countries too are also supporting this revival effort. However, specific interventions are being taken to strengthen APACPH activities in Australia and USA. Further suggestions have been made to develop sub regional in country offices to strengthen networking in Indonesia, Malaysia and Sri Lanka. This organizational arrangement could be done within an overall review of our Regional Offices.

**Motion:** GA appoints the Management Board to conduct a review of the Regional Offices and assess the potential of sub-regional networks and report to the ECM/GA 2012.

**Moved on behalf of the EC by .....**

**Secunder**

**New Members:**

There are 4 new institutional members from China, 3 from Korea, 1 from Japan and 1 from Indonesia .Total of 9.

List of new members and representatives:

1. FPH, University of Sriwijaya: The President Prof. Dr. Hj. Badia Perizade and Dean Dr. Hamzah Hasyim
2. SPH, Kyoto University: Dean Dr. Masahiro Kihara
3. Peking Union Medical College: Executive Vice President Dr. Liming Li
4. SPH, Nanjing Medical University: Dean Prof. Hongbing Shen
5. Tongji SPH, Huazhong University of Science & Technology: Dean Prof. Tangchun Wu
6. SPH, Xinjiang Medical University: Dean Prof. Zheng Yujian
7. GSPH, Korea University: Dean Dr. Jae-Wook Choi
8. GSPH, Catholic National University: Dean Dr. Sae-Hoon Lee
9. GSPH, Chonbuk National University: Dean Dr. Dae-Ghon Kim

**Motion: Moved on behalf of the Admissions Committee by Masamine Jimba**

that the General Assembly approves the admission of the above listed Universities represented by their Schools or Departments.

**Seconder** .....

**Note on Induction of New Members:**

The induction ceremony for new members is conducted in Academic Dress (Cap & Gown). Kindly conform to this tradition established by country leaders from Prime Ministers to Presidents of Universities who have taken part in this ceremony to honor our consortium.

The sponsor of the member institution will introduce the new member and representative(s).

The President APACPH will present the Membership Plaque, The Chairs Admission will participate in presenting the Membership Medal and offer congratulatory remarks.

The President/Dean of the new member institution will respond with a short speech.

Photographs are permitted during the ceremony. However, as a number of new members may be inducted care should be taken to respect the proceedings and ceremony.

Formal photographs of New Members and Representative will be taken with the Management Board (APACPH Officers); Executive Council and General Assembly including invited guests and faculty.

## **IX Accreditation Policy on Public Health Education**

### **In Asia Pacific Region & Preliminary Steps**

Submitted to ECM & General Assembly

Walter K. Patrick, Phitaya Charupoonphal (Committee Chairs)

Liming Li Bambang Wispriono Amin Jaludin

Tung-Liang Chiang Jason Maddock, Indika Kaunathilake,

Ellie Nezami, Fatma Lestari, Johnny Yu Jiang, Jarueyporn Suparp

#### ***Accreditation Issues in the APR: The APACPH Accreditation Initiative (AI)***

##### **1Need:**

Discussion at the Management Board Meeting (HangZhou March 2011) and the Executive Council Meeting (Bangkok May 2011) examined the trends in the rapid growth of public health programs in the region, as well as the expansion of web based offerings. Preliminary reviews of National Accreditation Programs showed emerging trends in sharing nationally accepted competencies in certain fields. There is so much dynamism and diversity in Public Health in the Asia Pacific that consolidating quality issues became quite apparent. There is consensus that APACPH's Accreditation initiative would be credible and well accepted. It would be useful and serve as a necessary stimulus for Quality Improvement. There are

a large number(a few hundred) of Masters Level Public Health training institutions in the Asia Pacific Region of which a critical number of nearly 70 are APACPH institutional members. Hence there is a sufficiently large pool of potential institutions that can participate in the accreditation process

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### **2APACPH's Role & Capacity:**

APACPH has a long history of trying to improve MPH level programs, through self studies and senior faculty exchanges including examiners for the MPH DrPH and PHD. Several doctoral Programs in Asia were initiated through APACPH partnerships enhancing the quality and stature of those institutions. A number of senior faculty from APACPH member institution have served and continue to serve as WHO consultants in Public Health and Medical Education.

The APACPH Accreditation Initiative (**APACPH AI**) is to consolidate these separate efforts so that APACPH serves to both identify excellence and quality as well as gaps in Public Health training

### **3Process & Strategy:**

Accreditation with sharing of standards in the Asia Pacific Region will clarify and enhance expectation particularly as there is a rapid expansion of MPH programs in the Asia Pacific region. In the process newer and resource poor institutions could be identified and assisted. Excellence and Quality will be recognized and overall trends and practices promoted. Several faculty and deans who were consulted expressed the need for an Asia Pacific Accreditation in Public Health similar to other professional groups across national borders. They also cautioned about the sensitivities involved, as well as the costs. All agreed that APACPH is the pre-eminent and viable PH organization in the Asia Pacific Region that has the status and expertise to promote such an academic accreditation proposal. Such a plan will also enhance APACPH's Role formally in recognizing and promoting quality public health institutions in the Asia Pacific.

### **4Principles Agreed on:**

**Volunteer Participation** by established institution to promote the APACPH initiative

There is agreement that a strategy of volunteer participation in an "Internationally based Accreditation process" by lead universities in the Region, would help promote this effort in taking off without undue delay or apprehension.

**5Experts** familiar with national accreditations requirements will be called upon by the Accreditation Organizational Unit (to be established), to serve on Institutional Accreditation Review Committees, initially staffed and supported by APACPH and one or more host institution The accreditation process will be independently carried out by this unit.

#### **6.Resources and APACPH Accreditation Committee:**

The Executive Council(Bangkok May 2011) gave high priority to Accreditation and approved the release of US \$10,000 so that steps can be taken to implement this complex issue in a strategic and timely manner.

The Executive Council established a committee on Accreditation (Dr.W.Patrick& Dr.Phitaya Charupoonphal Chairs) and approved US \$10,000 to initiate strategic activities to improve MPH level programs in the AsiaPacific Region utilizing the technical expertise and resources of member universities.

Pg9

Additional resources will be sought from members and Global Health Organizations like the WHO and others for this mutli-country Globally oriented accreditation process to improve the quality and relevance of Public Health education, service and research—one of APACPHs main objectives.

The expanded APACPH Accreditation Committee Members are listed above on this submission to the Executive Council and General Assembly2011for approval.

**Preliminary Steps & Plan** of activities include the following and are listed below. They will be reviewed and adapted with timelines to develop an implementation plab:

(i) Identify experts noted in #5 and establish a pool of faculty and professionals for the prospective institutional reviews.

(ii) Commission a Review of Accreditation related materials across a few selected countries-Explore “Universal Competencies relevant to the Asia Pacific Region”

(iii) Identify institutions willing to participate on a voluntary basis

(iv) Test out materials in collaboration with Institutions

These will be done on a consultative basis at institutions where preliminary discussions will be held in the next six months

**Motion**

On Behalf of the Accreditation Committee we move to approve the Policy and preliminary plan to initiate steps for accreditation in Public Health Education in the Asia Pacific Region.

Moved By.....:

Seconded.....

## VIII.

### MEMBERSHIP COMMITTEE REPORT 2011

Dr. Masamine Jimba & Dr. Walter K. Patrick

The Membership Chairs Dr. Walter K. Patrick and Dr. Masamine Jimba implemented a very successful Institutional membership drive linked to Hangzhou Management Board meeting, the Bangkok Executive Council meeting and the Seoul 43<sup>rd</sup> APACPH conference.(see minutes MBM & ECM). Dr. Liming Li has been instrumental in the revival of our existing membership and recruitment of new members in China..This was initiated at the meeting with Deans from ten SPH at our meeting in HangZhou hosted byDr.Liming Li.. Dr. Myongsei Sohn and Dr. Young Moon Chae have not only supported the effort to get new members from Korea but have also assisted in recruitment in Japan. Dr. Jimba has initiated the individual membership category which was approved at the Bangkok EBM. Additional information on the status of the recruitment of individual members will be provided by Dr. Jimba.

#### **Membership Renewal & Plans for 2012-2015**

APACPH membership has grown from a founding five members to 70. Inactive members are becoming more participatory. A number of members have renewed their membership and paid arrears. A delegation of ten members are attending from China. A strong team of health leaders and APACPH members are participating from Thailand. A large contingent

of faculty and health professionals linked to our members in Indonesia are also attending our meeting. I want to acknowledge the leadership of The Regional Director from China Dr. Liming Li, Regional Director from Thailand Dr. Phitaya Charupoonphol and Dean Dr. Bambang Wispriyono and Dr. Fatma Lestari from Indonesia for these revival effort. Our Member institutions in other countries too are also supporting this revival effort. However, specific interventions are being taken to strengthen APACPH activities in Australia and USA. Further suggestions have been made to develop sub regional in country offices to strengthen networking in Indonesia, Malaysia and Sri Lanka. This organizational arrangement could be done within an overall review of our Regional Offices.

**Motion:** GA appoints the Management Board to conduct a review of the Regional Offices and assess the potential of sub-regional networks and report to the ECM/GA 2012.

**Moved on behalf of the EC by .....**

**Secunder .....**

**New Members:**

There are 4 new institutional members from China, 3 from Korea, 1 from Japan and 1 from Indonesia .Total of 9.

List of new members and representatives:

1. FPH, University of Sriwijaya: The President Prof. Dr. Hj. Badia Perizade and Dean Dr. Hamzah Hasyim
2. SPH, Kyoto University: Dean Dr. Masahiro Kihara
3. Peking Union Medical College: Executive Vice President Dr. Liming Li
4. SPH, Nanjing Medical University: Dean Prof. Hongbing Shen
5. Tongji SPH, Huazhong University of Science & Technology: Dean Prof. Tangchun Wu
6. SPH, Xinjiang Medical University: Dean Prof. Zheng Yujian
7. GSPH, Korea University: Dean Dr. Jae-Wook Choi
8. GSPH, Catholic National University: Dean Dr. Sae-Hoon Lee
9. GSPH, Chonbuk National University: Dean Dr. Dae-Ghon Kim

**Motion: Moved on behalf of the Admissions Committee by Masamine Jimba**

that the General Assembly approves the admission of the above listed Universities represented by their Schools or Departments.

**Secunder .....**

**Note on Induction of New Members:**

The induction ceremony for new members is conducted in Academic Dress (Cap & Gown). Kindly conform to this tradition established by country leaders from Prime Ministers to Presidents of Universities who have taken part in this ceremony to honor our consortium.

The sponsor of the member institution will introduce the new member and representative(s).

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Submitted to ECM & General Assembly

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### **2APACPH's Role & Capacity:**

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(iv) Test out materials in collaboration with Institutions

These will be done on a consultative basis at institutions where preliminary discussions will be held in the next six months

**Motion** On Behalf of the Accreditation Committee we move to approve the Policy and preliminary plan to initiate steps for accreditation in Public Health Education in the Asia Pacific Region.

Moved By.....:

Seconded.....



## Tokyo Regional Office Activity Report (for Nov. 2011)

Masamine Jimba (The University of Tokyo)

1 In the Oct 2008 meeting and Aug 2009, we made a proposal below.

Describe the advantage of APACPH membership on our website. Thanks for the efforts by the APACPH Office in Hawaii, the benefits of membership to APACPH are ready as follows.

- Free access to APACPH journal on-line
- Writing and editing assistance
- Discount on APACPH conference fees
- Networking, collaboration, and sharing of knowledge and skills among APACPH universities, faculty, and students
- Opportunity to participate in APACPH workshops and trainings, such as those provided by the Early Career Network and ICUH or pre-conference
- Opportunity for leadership positions
- Partnership for advocating for global health concerns

2 Membership Issue

To respond to the request from the President, the Tokyo Regional Office successfully opened the Bank Account in May 2011 for collecting individual membership fees. Then we have prepared documents for recruiting individual members. The final documents are going to be printed soon and individual member recruitment will start soon within 2011.

3 Visit to Nepal.

Although Nepal is not covered by the Tokyo regional office, I have got a chance to visit Tribhuvan University in Kathmandu this year. One professor is interested in APACPH, but the key information has not reached him. It is better to know to whom APACPH information should be reached. The same situation may exist in other member institutions.

# Progress Report for International Cyber University for Health (ICUH) in 2011

Young Moon Chae, Ph.D.

Yonsei University Graduate School of Public Health

## 1. Background

- A. International Cyber University for Health (ICUH) was established in 2004 by the Asia Pacific Academic Consortium for Public Health (APACPH) to provide learning opportunities to students for the APACPH member universities.
- B. By the end of spring 2010, a total of 31 courses were offered by 30 faculties from the member universities using the e-learning system at the Yonsei University in Korea.

## 2. Registration status

Total of 1095 students (Korea: 429, Abroad: 666) have registered cyber classes since 2004 (Figure 1).

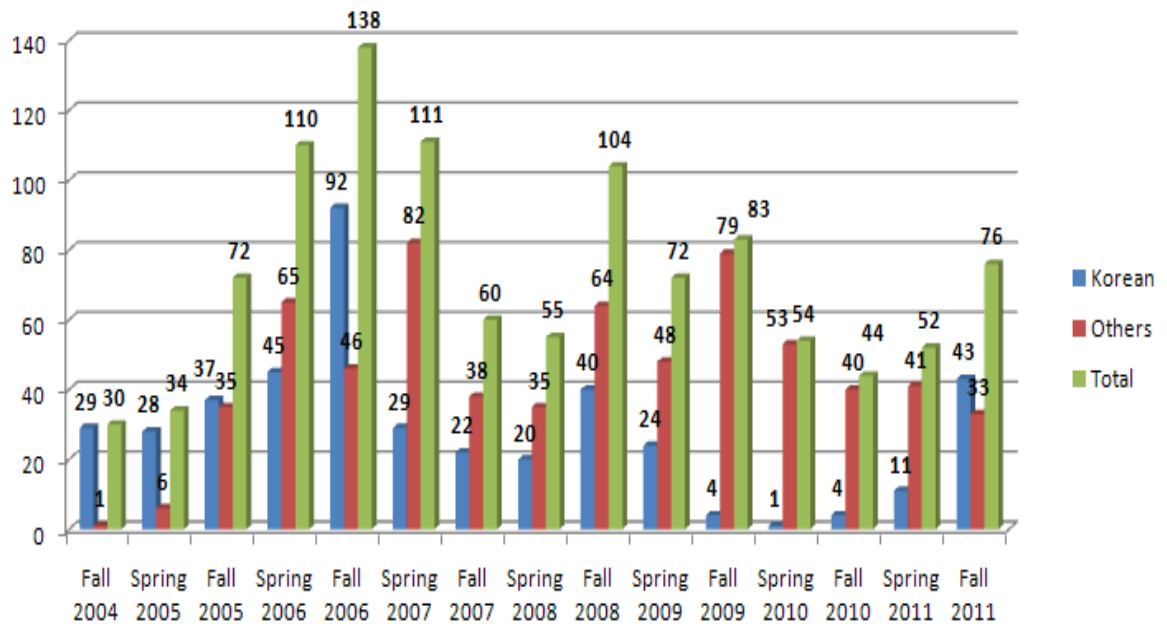


Figure 1. Trends in student registration for ICUH

3. Course offerings in fall 2010 and spring 2011

[2010 Fall Semester]

- Epidemiology (Prof. Sun Ha Jee): Lecture materials are available in English
- Health Program Evaluation (Prof. Hyoun Kyoung Park): Lecture materials are available in English
- Social Determinants of Health (Prof. Walter K. Patrick, Saroj Jayasinghe): Lecture materials are available in English
- Rural Health in Island (Prof. Tomiko Hokama, Colin Binns, Osman Ali): Lecture materials are available in English
- Health Informatics (Prof. Young Moon Chae): Lecture materials are available in English

2010 Fall Semester Certificate Program Registration Status

N(%)

<b>Country</b>	<b>Total</b>	<b>JP</b> <b>Japan</b>	<b>KR</b> <b>Korea</b>	<b>VN</b> <b>Vietnam</b>	<b>MN</b> <b>Mongolia</b>	<b>MM</b> <b>Myanmar</b>	<b>LK</b> <b>Sri Lanka</b>
<b>Course</b>	44	1 (2.3)	4 (9.1)	2 (4.5)	35 (79.5)	1 (2.3)	1 (2.3)
<b>Epidemiology</b>	44	1 (2.3)	4 (9.1)	2 (4.5)	35 (79.5)	1 (2.3)	1 (2.3)
<b>Health Program Evaluation</b>	44	1 (2.3)	4 (9.1)	2 (4.5)	35 (79.5)	1 (7.7)	1 (2.3)
<b>Rural Health in Island</b>	13	1 (7.7)	2 (15.4)	2 (15.4)	6 (46.2)	1 (3.1)	1 (7.7)

<b>Social Determinants of Health</b>	32	1 (3.1)	3 (9.4)	2 (6.3)	24 (75.0)	1 (3.8)	1 (3.1)
<b>Health Informatics</b>	26	0	4 (15.4)	1 (3.8)	20 (76.9)	0	1 (3.8)

Note: Total number of students is not equal to the sum of students from each class because of multiple registrations

[2011 Spring Semester]

- Research Methods in Health (Prof. Young Moon Chae): Lecture materials are available in English and Mongolian
- Biostatistics (Prof. Young Moon Chae): Lecture materials are available in English
- Health Economics (Prof. In Kyu Kim): Lecture materials are available in English
- International Maternal and Child Health (Prof. Tomiko Hokama, Prof. Soo Jin Yoon): Lecture materials are available in English, Mongolian, Vietnamese.
- Health Promotion (Prof. Hee Jin Kim): Lecture materials are available in English
- Systems Analysis and Databases (Prof. Young Moon Chae): Lecture materials are available in English

2011 Spring Semester Certificate Program Registration Status

N(%)

<b>Country</b>	<b>Total</b>	<b>JP</b>	<b>KR</b>	<b>VN</b>	<b>MN</b>	<b>MM</b>	<b>LK</b>	<b>ID</b>	<b>TH</b>	<b>EP</b>	<b>NG</b>	<b>PR</b>
		52	1 (1.9)	11 (21.6)	2 (3.8)	16 (30.8)	1 (1.9)	1 (1.9)	14 (26.9)	3 (5.8)	1 (1.9)	1 (1.9)
<b>Research Methods</b>	43	1	11	2	16	1	1	14	3	1	1	1

<b>in Health</b>		(2.3)	(25.6)	(4.7)	(37.2)	(2.3)	(2.3)	(32.6)	(7.0)	(2.3)	(2.3)	(2.3)
<b>Biostatistics</b>	42	1 (2.4)	11 (26.2)	2 (4.8)	15 (35.7)	1 (2.4)	1 (2.4)	14 (33.3)	3 (7.1)	1 (2.4)	1 (2.4)	1 (2.4)
<b>Health Economic</b>	11			1 (9.1)	5 (45.5)	1 (9.1)		3 (27.3)	1 (9.1)			
<b>International Maternal and Child Health</b>	17	1 (5.9)	1 (5.9)	1 (29.4)	5 (75.0)	1 (5.9)	1 (5.9)	6 (35.3)		1 (5.9)		
<b>Health Promotion</b>	17		1 (5.9)	1 (5.9)	5 (75.0)			6 (35.3)	2 (11.8)		1 (5.9)	1 (5.9)
<b>Systems Analysis and Databases</b>	9		9 (100)									

Note: Total number of students is not equal to the sum of students from each class because of multiple registrations

#### 4. Online certificate in public health

##### A. Purpose

From fall 2010, ICUH (International Cyber University for Health) has initiated one year Public Health Certificate Program for students from APACPH member institutes to expand knowledge and to advance career in public health.

##### B. Curriculum

The curriculum for the Public Health Certificate Program consists of four core courses from basic field and two elective courses from the specialized fields in Table 1. Each takes 16 weeks for a semester to complete and comprising a total of 6 courses (18 credit hours). Students can complete the certificate program in one year by taking 3 courses per semester.

2011 Fall Semester Registration

N(%)

<b>Country</b>	<b>Total</b>	<b>JP</b>	<b>KR</b>	<b>EP</b>	<b>MN</b>	<b>MM</b>	<b>IN</b>	<b>NG</b>	<b>PR</b>	<b>TH</b>
<b>Course</b>	76	1 (1.3)	43 (56.6)	1 (1.3)	21 (27.6)	1 (1.3)	6 (7.9)	1 (1.3)	1 (1.3)	1 (1.3)
<b>Epidemiology</b>	33	1 (3.3)		1 (3.3)	21 (63.6)	1 (3.3)	6 (18.2)	1 (3.3)	1 (3.3)	1 (3.3)
<b>Health Program Evaluation</b>	33	1 (3.3)		1 (3.3)	21 (63.6)	1 (3.3)	6 (18.2)	1 (3.3)	1 (3.3)	1 (3.3)
<b>Rural Health in Island</b>	9				7 (77.8)	1 (11.1)	1 (11.7)			
<b>Social Determinants of Health</b>	13	1 (7.7)			6 (46.2)	1 (7.7)	5 (38.5)			
<b>Health Informatics</b>	13			1 (7.7)	8 (61.5)		1 (7.7)	1 (7.7)	1 (7.7)	1 (7.7)
<b>Knowledge Management</b>	14		14 (100)							

<b>System</b>											
<b>Health Informatics</b>	29		29 (100%)								

Note: Total number of students is not equal to the sum of students from each class because of multiple registrations

Table1. Number of students who received credits

<b>Country</b>	<b>Total</b>	<b>JP</b>	<b>KR</b>	<b>EP</b>	<b>MN</b>	<b>MM</b>	<b>IN</b>	<b>NG</b>	<b>PR</b>	<b>VN</b>	<b>TH</b>	<b>LK</b>
<b>Course</b>	26	2	2	1	8	2	3	1	1	4	1	1
<b>2010 Fall</b>	8	1 (3.3)	1		3 (63.6)	1				2		
<b>2011 Spring</b>	18	1	1	1	5	1	3	1	1	2	1	1

Table2. Number of students who received certificate

<b>Country</b>	<b>Total</b>	<b>JP</b>	<b>KR</b>	<b>MN</b>	<b>MM</b>	<b>VN</b>
		<b>Japan</b>	<b>Korea</b>	<b>Mongolia</b>	<b>Myanmar</b>	<b>Vietnam</b>

Course						
<b>2011 Spring</b>	6	1 (16.7)	1 (16.7)	1 (16.7)	1 (16.7)	2 (33.3)

Table 3. Course offerings in 2012

	2012 Spring semester	2012 Fall semester
Core courses	<ul style="list-style-type: none"> <li>▪ Research methods (Prof. Young Moon Chae)</li> <li>▪ Biostatistics (Prof. Young Moon Chae)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Epidemiology (Prof. Sun Ha Jee)</li> <li>▪ Health program evaluation (Prof. Hyoun-Kyoung Park)</li> </ul>
Electives (One course per semester)	<ul style="list-style-type: none"> <li>▪ Health economics (Prof. In Kyu Kim)</li> <li>▪ International Maternal and Child Health (Profs. Tomiko Hokama, Soo Jin Yoon)</li> <li>▪ Health Promotion (Prof. Hee Jin Kim)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Social determinants of health (Profs. Walter Patrick, Saroj Jayasinghe)</li> <li>▪ Rural health in island (Profs. Tomiko Hokama, Colin Binns, Osman Ali, Than Myint)</li> <li>▪ Health informatics (Prof. Young Moon Chae)</li> </ul>



## ASIA-PACIFIC JOURNAL OF PUBLIC HEALTH



APJPH Office: Medical Education & Research Development Unit  
Faculty of Medicine, University of Malaya

50603 Kuala Lumpur, Malaysia

Tel: 603-7967-4973

E-mail : [joyce@ummc.edu.my](mailto:joyce@ummc.edu.my)

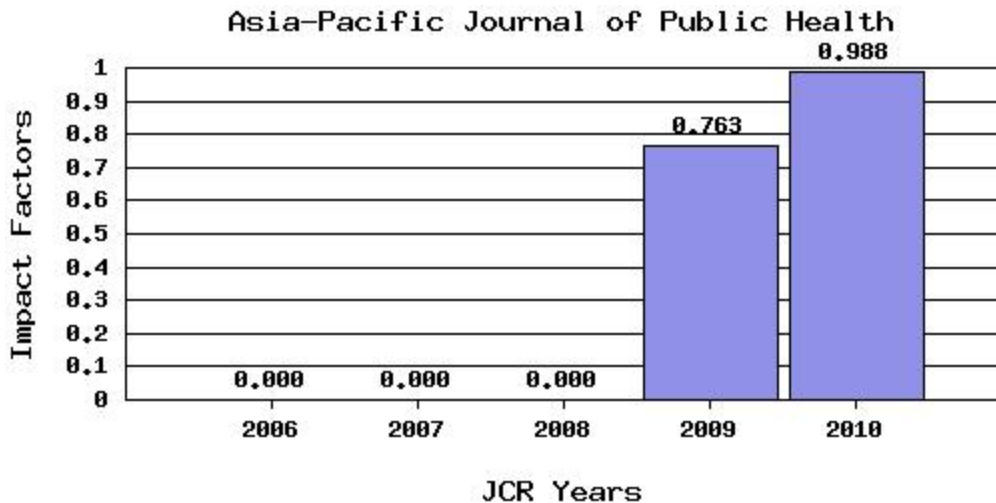
Webpage: <http://aph.sagepub.com>

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### APJPH Report September 2011

#### 1) Impact Factor

Thomson Reuters released the 2010 impact factors and the Asia-Pacific Journal of Public Health's impact factor increased by 29%. The new impact factor is 0.988. Below is a chart showing the impact factor trend.



The Journal impact factor ranking is 77/144 for 2010 based on the public, environmental and occupational health ranking. The new impact factor information is updated in the journal website and the hard copy of the journal. We are working towards improving the impact factor by having quality papers, review papers in all the issues, additional Supplement and Special Issues along with the regular issues.

## **2) Manuscript Update**

The update of manuscripts is done until September 2011 (see report enclosed). Publication is done bimonthly with review papers for all the issues. We are now in the midst of the publication of the last issue which is scheduled for November 2011. In January 2011, we had a Special issue on Health Issues in the Pacific region. The Supplement issue on Climate Change and its Impact on Human Health was published in March 2011. The accept ratio of manuscripts from different countries is also shown in the table enclosed.

## **3) Rapid rejection of Manuscripts: January to September 2011**

The number of rapid rejection increased tremendously with increasing online submission of manuscripts. Careful screening of the papers is done by the editorial board so as to select quality papers which has an effect on the impact factor off our journal. This year (from January to September) we received a total of 530 papers. Out of this, 273 papers were rejected upon submission based on their inappropriateness of scope, study analysis etc. The rejection rate calculated on the total number of manuscripts is 51.1%. The rest of the papers were sent for peer reviewing.

#### **4) Special Issue and Supplement Issue 2012**

There will be a Supplement Issue on Findings of a National Survey of Tobacco Use in Cambodia. This issue is sponsored by WHO Cambodia and the Loma Linda University and Associate Prof Dr Pramil Singh taking the lead for this publication. This issue will be published next year 2012.

An enquiry was made by Dr Serge Morand (from University of Montpellier, France) about a Special Issue on Rodent-Born Diseases in Asia who is interested to publish manuscripts on Community Ecology of Rodents and their Pathogens which resulted from a workshop supported by the project CERoPath (Community Ecology of Rodents and their Pathogens) to be held in Bangkok in November 2011. Our counterpart, Sales Specialist have given Dr Morand the quotation with regards to the pricing for the publication. We have yet to hear from Dr Morand about this special issue.

#### **5) APJPH Funding**

We have received the APJPH funding of USD 10,000 in July 2011 from the APACPH Secretariat at Hawaii. After the Executive Council in Bangkok in May 2011, Professor Walter Patrick has requested for another funding of US 500 (altogether amounting US 15,000 for 2011 as was requested earlier). We have just submitted the invoice for this said amount.

## APJPH Report

### Manuscripts (Update as at September 2011)

<b>Update</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011 (Sep)</b>
Vol 22/1 Jan(2010) <b>published</b>	12	1		
Vol 22/2 Apr(2010) <b>published</b>	8	6		
Vol 22/3 Jul(2010) <b>published</b>	8	7		
Vol 22/4 Oct(2010) <b>published</b>	4	11		
Vol 23/1 Jan (2011) <b>published</b>	6	8		
Vol 23/2 Mar (2011) <b>published</b>	5	10		
Vol 23/3 May (2011) <b>published</b>	6	10		
Vol 23/4 July (2011) <b>published</b>	4	10	0	1
Vol 23/5 Sep (2011) <b>published</b>	6	10	0	1
Vol 23/6 Nov (2011)	<b>2</b>	13	1	2
Vol 24/1 Jan (2012)		8	2	

Vol 24/2 Mar (2012)		2	10	
Vol 24/3 May (2012)			10	
Vol 24/4 July (2012)			11	
Vol 24/5 Sep (2012)			14	
Vol 24/6 Nov (2012)			11	3
Vol 25/1 Jan (2013)			9	5
Vol 25/2 Mar (2013)			5	11
Vol 25/3 May (2013)				4
Pending Manuscripts	0	58	68	160
Authors Withdrew	7	4	3	7
Manuscripts Rejected	65	232	348	343
<b>Total</b>	<b>133</b>	<b>390</b>	<b>492</b>	<b>537</b>

**Manuscripts Accepted by Country for APJPH January to September  
2011**

<b>Country</b>	<b>Accept</b>	<b>Reject</b>	<b>Total</b>	<b>Accept Ratio</b>
Australia	12	6	18	66.67%
Bahrain	0	1	1	0.00%
Bangladesh	5	2	7	71.43%
Belgium	1	0	1	100.00%
Canada	3	0	3	100.00%
China	10	13	23	43.48%
France	0	1	1	0.00%
Hong Kong	2	2	4	50.00%
India	11	15	26	42.31%
Indonesia	1	5	6	16.67%
Iran, Islamic Republic of	1	5	6	16.67%
Iraq	0	2	2	0.00%
Israel	0	1	1	0.00%
Japan	3	2	5	60.00%
Korea, Democratic People's Republic of	1	0	1	100.00%
Korea, Republic of	8	8	16	50.00%
Kuwait	0	1	1	0.00%
Lebanon	0	1	1	0.00%
Malaysia	6	19	25	24.00%
Nepal	0	3	3	0.00%
New Zealand	0	3	3	0.00%
Nigeria	0	1	1	0.00%
Norway	1	0	1	100.00%
Pakistan	2	2	4	50.00%
Philippines	2	0	2	100.00%
Puerto Rico	0	1	1	0.00%
Saudi Arabia	0	1	1	0.00%
Singapore	2	2	4	50.00%
South Africa	0	1	1	0.00%
Sri Lanka	0	3	3	0.00%
Sweden	1	0	1	100.00%
Taiwan, Province of China	5	8	13	38.46%
Thailand	7	3	10	70.00%
Turkey	0	8	8	0.00%
United Arab Emirates	0	1	1	0.00%

United Kingdom	2	0	2	100.00%
United States	11	2	13	84.62%
Viet Nam	0	2	2	0.00%
<b>Total</b>	<b>97</b>	<b>125</b>	<b>222</b>	<b>43.69%</b>

